

Special Diet Accommodations Flowchart

Do you have a signed special diet accommodations form or medical statement from a state-licensed medical practitioner?

IF YES, check to make sure it contains the following:

- Description of how the child's physical or mental impairment affects their diet.
- Detailed explanation of what must be done to accommodate child.
- Signature from a licensed medical practitioner.

YES

You must accommodate the request. Remember the following:

- The meal does not have to meet meal pattern requirements.
- You cannot charge extra for the meal.
- Accommodations should be reasonable.

NO

Contact the parent/guardian and/or school nurse to get a completed form or statement.

Accommodate the request to the best of your ability while waiting for completed form/statement.

IF NO, do you have a note about the accommodation request from the parent/guardian or other medical professional?

YES

You are NOT required to accommodate but can if you would like. Make sure there is a policy in place that addresses whether certain requests (non-medical, religious, etc.) can be accommodated.
Will you accommodate the request?

YES

You must accommodate the student's meal within the USDA meal pattern.

NO

NO

Notify the parent/guardian that the request cannot be accommodated. Provide information on documentation needed for accommodations.

Find more information at:

https://fns-prod.azureedge.us/sites/default/files/special_dietary_needs.pdf

This institution is an equal opportunity provider.