

# Johnstown

## Parent Teacher Organization Inc.

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### Johnstown Monroe School District (JMSD)



JMSD PTO Meeting  
June 24, 2024 at 12:30 PM  
JES Media Center

#### **Members:**

Ashlea Wentzel, President  
Stephanie Giannini, Vice President  
Sarah Penrod, Treasurer  
Jasmine Gentry, Communications Lead  
Alisha Wheeler, Secretary

#### **Staff:**

Roben Wagoner, JES Principal  
Amanda Douglass, Dean of Students JES  
Ben Jagger, JIS Principal  
Nick Hancock, JMS Principal  
Angel King, JHS Principal  
Dr. Phillip Wagner, JMSD Superintendent

#### **Guests:**

Diana Camden                      Tiffany Miller  
Emily Dague                        Amanda Postle  
Heather Green

#### **Call to Order**

- The meeting was called to order at 12:34 pm by Ashlea Wentzel

#### **President's Report: Ashlea Wentzel**

- Ashlea Wentzel gave an overview of the update to a Community PTO across the Johnstown-Monroe School District.
- There was a round robin to introduce those present for the meeting.

#### **Treasurer Report: Jasmine Gentry**

- Jasmine Gentry provided an update on the financials:

##### **Financial Report:**

JES/JIS:        \$5,769.17  
General:        \$4,824.17  
OVERALL:       \$10,593.34

- There are several items which have not be processed yet including the monthly storage unit payment, the credit card payment to bring to \$0 balance, ordering new checks, and a BJs Membership for supplies.
- There was a question as to how the different classifications work on the reporting. The General fund are monies which don't impact kids; 10% of fundraising is placed in the General fund. It was confirmed the new bylaws require \$3,000 carryover from year to year.

#### **Voting of New Officers**

- The following voting took place for new officer elections:
  - Motion to appoint Jasmine Gentry as Communications Lead was made by Ashlea Wentzel and seconded by Diana Camden. Those present voted unanimously to elect Jasmine Gentry as Communications Lead.
  - Motion to appoint Alisha Wheeler as Secretary was made by Ashlea Wentzel and seconded by Diana Camden. Those present voted unanimously to elect Alisha Wheeler as Secretary.
  - Motion to appoint Sarah Penrod as Treasurer was made by Ashlea Wentzel and seconded by Diana Camden. Those present voted unanimously to elect Sarah Penrod as Treasurer.
  - Motion to appoint Stephanie Giannini as Vice President was made by Ashlea Wentzel and seconded by Diana Camden. Those present voted unanimously to elect Stephanie Giannini as Vice President.
  - Motion to appoint Ashlea Wentzel as President was made by Stephanie Giannini and seconded by Diana Camden. Those present voted unanimously to elect Ashlea Wentzel as President.

### **Bylaw Review**

- The main change to the bylaws was to update to the full school district rather than just the elementary and intermediate schools. There were also updates made to Article 3 to add the Communications Lead as well as clarify Section 6 for Removal.
- There were minor changes to the updated draft of the updated bylaws discussed during the meeting. Ashlea Wentzel made a motion to approve the bylaws with the minor changes discussed and Amande Postle seconded the motion. The bylaws were unanimously approved.

### **July 4<sup>th</sup> Event**

- A proposal to setup a booth at the upcoming Fourth of July event as an introduction to the new community PTO.
- Sarah Penrod discussed a candy pull board with different candy and prizes.
- The setup will be at 5:00 on 7/4.
- The team may be requesting a sign for the PTO to display and can coordinate the request with Angel King.

### **Walkathon**

- The plan will be to incorporate all schools with age-appropriate events and prizes.
- The scheduled walkathon date will be 9/6 with 9/19 (Thursday) as the rain date. JHS and JMS will customize their schedules for the day to allow students to participate.
- The normal schedule for JIS and JES which has worked in the past is to have groups walk in 45 minute intervals with inflatables and Kona Ice afterwards. The plan is to increase the timing slightly to ensure plenty of time available for the children.
- For JHS and JMS, the original discussion was around the color run however color does stay on clothes and is difficult to completely clean off the children before bus riders leave. The team proposed and decided to focus on a foam walk instead. The foam walk has spray bottles or an area where the foam would be available to enjoy, potentially on the practice field.
- The funds are easy to track through using FundHub. The PTO will need homeroom teachers with a list of students in each class (in early August); JMS will be providing the 1<sup>st</sup> period teacher.
- The plan will be to kickoff the walkathon the 2<sup>nd</sup> week of school to allow time for students and teachers to settle in. A flyer with an envelope for cash will be dropped off by building representatives of the PTO and sent home with students. Students will be directed to bring the envelope with cash donations back to school and turn in. Executive Board members will pick up the envelopes periodically.
- Other incentives are being considered for the JHS and JMS students to assign milestones for fundraising. JIS/JES will continue to utilize the bounce houses. Kona Ice will be offered for all schools but will need a headcount of students to participate. There will be no individual prizes.

### **Winter Event**

- The PTO would like to change the winter event and potentially invite the Harlem Wizards for an event.
- A capacity will need to be confirmed to host the evening event with pre-sale tickets available.
- The PTO would earn a portion of ticket sales and merchandise sales and 100% of concessions earnings; concessions would be run by the PTO.
- The PTO would request the Harlem Wizards to visit the schools during the day with potential to offer free tickets and hype the teachers who would be participating in the evening event.
- The proposal would be to have the event before winter break if possible as there are less basketball games.

### **Spring Carnival**

- The tentative date for the Spring Carnival would be setup on 3/14 (2:30 or after) with the carnival on 3/15.
- This event will provide an opportunity for volunteer hours by JHS students.

### **Additional Fundraisers**

- Parents Night Out would be an opportunity to have activities for children with middle and high school volunteers. There would be a request for staff to participate as well. The example would be \$5 per student or capping out at \$10 per family with movies as activities would be difficult to organize and keep track of children.
- Penny Wars is a low cost fundraising option as well with each grade having jars available. Pennies and dollars would be positive amounts while nickels, dimes, and quarters would be negative amounts towards totals. This could potentially be scheduled during Operation Feed.

### **Business Donations**

- The PTO will be looking to request donations from businesses once a year however the challenge is to ensure the requests aren't made too late or don't align with the vision of the business for philanthropy. Dr. Wagner can help with reaching out to the main businesses in and around Johnstown.

- The T-shirt opportunity will be reinitiated. The sleeves are ready with a business prepared to pay for them as well as at least one of the spots on the back.
  - The T-shirts would be printed with a color for each grade to help with events.
  - The available slots would be as follows: \$1000 for sleeves (already assigned); \$250 for logos (10 spots available); and \$100 for a name to be listed.
  - Attendees were asked to send a list of potential businesses to the Johnstown PTO email.
- The principals were asked to gather a list of examples of what money/donations would be utilized to support such as playground equipment or outdoor activities/areas at the schools.

### **Meeting Schedule**

- Meetings will start in August
- The meetings will be held on the first Monday of the month at 6PM instead of 5PM for the 2024-2025 school year. If the meeting lands on a holiday, then the meeting will be held on Tuesday.
- The meetings will be held at JMS in the media center.

### **Open House**

- The PTO wants to have a presence at each of the Open House events in August. Building representatives will be critical to this event. Flyers or magnets will be created to handout.
- The Open House events are noted on the District Calendar.

### **Spirit Wear Store**

- The PTO will be researching opening a Spirit Wear Shop.
- The store will offer uniform-approved tops as well as different spirit wear and other Johnnies embossed products.
- The hope would be to utilize the in-house printing available at JHS for heat printing.
- Stephanie Giannini, Alisha Wheeler, and Tiffany Miller will be helping lead the research and pulling together a plan for a potential store.

### **Other Activities**

- The names on the bank account will need changed with Sarah Penrod as the new Treasurer.
- Other events planned include Teacher Appreciation events such as supply shopping days, lunch during Teacher Appreciation week, and dinners on parent/teacher conference nights.
- A potential proposal for the upcoming school year would be to budget \$7 per student per building along with larger events.
- QR code to drop for PTO sign-ups, events, etc.

The next meeting will be August 5, 2024 in the JMS media center at 6PM.

Ashlea Wentzel made a motion to adjourn and Diana Camden seconded the motion. The meeting adjourned at 2:03PM.

Respectfully Submitted,

Alisha Wheeler, Secretary