

# Johnstown Parent Teacher Organization Inc.

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*Johnstown Elementary & Johnstown Intermediate*



August 7, 2023

5 pm

JES Commons

## **Executive Board Members:**

Ashlea Wentzel, President

Stephanie Youst-Giannini, previous Vice President

Marci Parpart, previous Treasurer

Paula Rosser, Secretary

Roben Wagoner, JES Principal

Ben Jagger, JIS Principal

## **Members & Guests:**

Meredith Harrison

Ciara Russell

Ashlee McFadden

Taryn Stover

Jasmine Gentry, new Treasurer

Diana Camden

Amanda Postle

Heather Green

Audra Orwig

Amanda Knicely, new Vice President

## **Call to Order**

- The meeting was called to order at 5:05 pm by Ashlea Wentzel.

## **President's Report**

- Ashlea Wentzel informed us that the date for the Walk-a-Thon will be September 29, 2023 (rain date October 6<sup>th</sup>) and we will need (3) committee members.
- Walk-a-Thon theme will be decided later, suggestions were made for "New" "Rebranding" theme.
- Ashlea Wentzel asked Principals to make a request for use of the practice field and track for Walk-a-Thon with the Athletic Director.
- Ashlea Wentzel asked Principals to make a fundraiser request to Central Office for Walk-a-Thon.
- Ashlea Wentzel informed us that Open House we will have a table set up at JES.
- There are 3 fundraisers: Walk-a-Thon, Winter Art Show, and Spring Carnival. The Winter Art Show will be on December 7, 2023 at JES. The Spring Carnival date will be decided later.
- Ashlea Wentzel asked Principals to inform Art Teachers and get any suggestions on a theme for Winter Art Show. Also, PTO would like to invite the Art Teachers to a meeting to get their thoughts if possible.
- Ashlea Wentzel asked Principals to update Johnstown Monroe website with the new PTO meeting dates for this school year.
- Ashlea Wentzel will be sending out emails to those that signed up to volunteer for the Walk-a-Thon next week to form committees.

## Vice President's Report

- Stephanie Youst-Giannini announced that all executive board seats are open at this time and need to be filled. Stephanie Youst-Giannini advised that this is a great time to become an executive board member since Marci Parpart and Ashlea Wentzel will be there last year and new members could shadow them to help the transition next year.
- Paula Rosser provided a copy of the Bylaws to describe the role of each executive board members.
- Information was discussed about the terms of the executive members; the term is from July-June of each school year with elections usually in May.
- Information was discussed about the time frame each fundraiser takes.
- Discussion was made about adding another executive member seat or a sub-committee for communication/social duties and gathering volunteers but will discuss it at the next meeting.
- Nominations for executive board members were discussed and made.

## Election of Executive Board Members

**President:** Paula Rosser made a motion to nominate Ashlea Wentzel to serve as President. Ashlea Wentzel accepted the nomination. Diana Camden seconded the motion. All votes were in favor of the motion. The motion carried and Ashlea Wentzel will continue as the President.

**Vice President:** Ciara Russel made a motion to nominate Amanda Knicely to serve as Vice President. Amanda Knicely accepted the nomination. Diana Camden seconded the motion. All votes were in favor of the motion. The motion carried and Amanda Knicely is the new Vice President.

**Treasurer:** Ashlea Wentzel made a motion to nominate Jasmine Gentry to serve as Treasurer. Jasmine Gentry accepted the nomination. Stephanie Youst-Giannini seconded the motion. All votes were in favor of the motion. The motion carried and Jasmine Gentry is the new Treasurer.

**Secretary:** Ashlea Wentzel made a motion to nominate Paula Rosser to serve as Secretary. Paula Rosser accepted the nomination. Diana Camden seconded the motion. All votes were in favor of the motion. The motion carried and Paula Rosser will continue as the Secretary.

## Secretary Report

- Paula Rosser confirmed the monthly meeting dates and times for the 2023-24 school year.
- Paula Rosser reviewed the Business Donation List from last year's fundraisers.
- Paula Rosser and Ashlea Wentzel informed us that the Bylaws need to be updated this year once we have a better idea of any modifications that might need to be made.
- Paula Rosser reviewed the April 11, 2023 meeting minutes. (No meetings were held in May nor June)

**MOTION:** Ashlea Wentzel moved to approve the April 11, 2023 meeting minutes. Stephanie Youst-Giannini seconded the motion. All votes were in favor of the motion. The motion carried.

## Treasurer Report

- Marci Parpart reported that she needs (2) items to finalize the year. A check for eggs to Winegardner has not been cashed yet and we need an Invoice from HR Imaging for the teacher yearbooks. Marci Parpart asked Mrs. Roben Wagoner to ascertain these items.
- Marci Parpart reported that the Prestige Storage Unit monthly fee will be increasing. Marci Parpart will call and determine what the increase will be.

- Marci Parpart informed us that the yearly budget will be discussed at the next meeting.
- The official financial report is attached to the minutes for reference.

**Financial Report:**

JES:	\$10,967.29
General:	\$2,317.25
OVERALL:	\$13,284.54

**Principal Report - Mrs. Roben Wagoner**

- Roben Wagoner has been a principal for 19 years and is very excited to serve our community. She welcomes any suggestions and feedback. Roben Wagoner also stated that she will add more volunteering opportunities in schools for parents.
- Roben Wagoner reported the Open House will be on August 14, 2023 at 5:30-7pm (split by alpha)
- Roben Wagoner informed us that Popsicles with the Principal will be August 9, 2023 between 5-6pm at JES playground.

**Principal Report - Mr. Ben Jagger**

- Ben Jagger has been in education for 17 years and is very excited to serve our community. He welcomes any suggestions and feedback.
- Ben Jagger informed us that Popsicles with the Principal will be August 8, 2023 between 5:30-6:30pm at the JIS playground.
- Ben Jagger reported the Open House will be on August 14, 2023 at 5:30-7pm (split by alpha)

**Open Forum**

- A drawing for a \$50 Kroger Gift Card was awarded to Ciara Russell.

The next meeting will be September 5, 2023 in the JIS Commons at 5pm.

The meeting adjourned at 6:06 pm.

Respectfully Submitted,

Paula Rosser, Secretary