

Johnstown Parent Teacher Organization Inc.

Johnstown Elementary & Johnstown Intermediate



April 11, 2023
5 pm
JES Commons

Executive Board Members:

Ashlea Wentzel, President (absent)
Stephanie Youst-Giannini, Vice President
Marci Parpart, Treasurer

Paula Rosser, Secretary
Marcie Wilson, JES Principal
Janet Smith, JIS Principal

Members & Guests:

Melissa DeHart
Amanda Postle

Taryn Stover

Call to Order

- The meeting was called to order at 5:08 pm by Stephanie Youst-Giannini.

President's Report

- Ashlea Wentzel was absent

Vice President's Report

- Stephanie Youst-Giannini informed us that Spring Carnival was successful and a great turnout.
- Stephanie Youst-Giannini suggested the Teacher Appreciation Lunch be on May 9 and 10th since we have to go to each school on separate days. Both principals agreed. Teacher Appreciation lunch will be held at JIS on May 9th and JES on May 10th.
- Stephanie Youst-Giannini informed us that she has requested several quotes. The Teacher Appreciation Lunch will consist of fried and grilled chicken, macaroni and cheese, salad, fruit and veggie tray, and a dessert.
- Stephanie Youst-Giannini informed us that volunteers/donations will be needed for the desserts and drinks.
- Stephanie Youst-Giannini informed us that gift cards and prizes will be ordered for The Teacher Appreciation Lunch.
- Stephanie Youst-Giannini informed us that Nominations for next year will be considered at our next meeting. Currently only have one interested parent and we have 2 or 3 positions to fill in August.

Secretary Report

- Paula Rosser informed that she made a cash deposit from the Spring Carnival in the amount of \$7,405.75.
- Paula Rosser informed that she is working on a revised Bylaws and will have more information later.
- Paula Rosser informed that she is currently working on a list of businesses that have donated throughout the year.
- Paula Rosser reviewed the March 6, 2023 meeting minutes.

MOTION: Marci Parpart moved to approve the March 6, 2023 meeting minutes. Amanda Postle seconded the motion. All votes were in favor of the motion. The motion carried.

Treasurer Report

- Marci Parpart informed us that she just received (2) checks from the Giving Fund that totaled \$60.00.
- Marci Parpart informed us that all items have been paid for Spring Carnival at this time, and we should be receiving credit for returns later. The total profit from the Spring Carnival is \$4,846.66.
- The official financial report is attached to the minutes for reference.

Financial Report:

JES JIS:	\$19,231.28
General:	\$2,652.50
OVERALL:	\$21,883.78

Principals Report

Janet Smith – JIS Principal

- Janet Smith made a request for \$500 for GRANDS DAY snacks.
- Janet Smith requested reimbursement for \$101.91 to herself for OST mints. Marci Parpart will get a check to her as soon as she gets it signed.

MOTION: Stephanie Youst-Giannini moved to approve \$500 for the GRANDS DAY snacks. Paula Rosser seconded the motion. All votes were in favor of the motion. The motion carried.

Marcie Wilson – JES Principal

- Marcie Wilson made a request for \$45 for a new listing center for Annie Nesselroad.
- Marcie Wilson made a request for \$80 for eggs for the 3rd grade annual chick hatching project.
- Marcie Wilson made a request for an additional \$100 for the Cornell School for the 1st graders.
- Marcie Wilson made a request for \$250 to purchase yearbooks for staff because the new company doesn't give staff a yearbook like in past.
- Marcie Wilson made a request for \$1,250 for GRANDS DAY snacks.
- Marcie Wilson made a request for an additional \$250 for STEAM NIGHT.
- Marcie Wilson made a request for \$400 for Field Day inflatables from Main Events. This is within the budgeted amount of \$1500 for both schools.

MOTION: Stephanie Youst-Giannini moved to approve an additional \$100 for the Cornell School for the 1st graders. Paula Rosser seconded the motion. All votes were in favor of the motion. The motion carried.

MOTION: Stephanie Youst-Giannini moved to approve \$250 to purchase yearbooks for staff. Paula Rosser seconded the motion. All votes were in favor of the motion. The motion carried.

MOTION: Stephanie Youst-Giannini moved to approve \$1,250 for GRANDS DAY snacks. Paula Rosser seconded the motion. All votes were in favor of the motion. The motion carried.

MOTION: Stephanie Youst-Giannini moved to approve an additional \$250 for STEAM NIGHT. Paula Rosser seconded the motion. All votes were in favor of the motion. The motion carried.

Open Forum

- PTO asked for any suggestions for next year Spring Carnival and got these ideas:
 - Paula Rosser suggested a “Family Price” for large families to be able to afford this event with their children.
 - Amanda Postle suggested that we be able to allow purchases of tickets prior to the event.
 - Stephanie Youst-Giannini suggested that one price for everything option next year.
 - Marci Parpart suggested a link to
 - Paula Rosser suggested a raffle basket coordinator to track donations.
- Paula Rosser mentioned that an updated Bylaws need to be completed hopefully before the end of this school year. Paula Rosser mentioned she is currently working on this and will have everything ready for the next meeting.
- Paula Rosser asked for any suggestions for updating the Bylaws. Marci Parpart suggested that we add Zoom meetings as an option.
- Discussions about the Johnstown PTO webpage with links for sign ups for events.

Teacher Appreciation Week

- JIS Date: May 9, 2023 11:30 - 1pm in Room 110
- JES Date: May 10, 2023 11 - 1:30pm in Teacher Lounge
- PTO will set up for event from 8:30 – 2:30 each day of event
- Budget: \$3,000 for JES and \$2,000 for JIS
- 62 \$25 Amazon Gift Cards for JES
- 32 \$25 Amazon Gift Cards for JIS
- Lunch: fried and grilled chicken, macaroni and cheese, salad, fruit and veggie tray, and dessert.
- Drinks: Stephanie Youst-Giannini is donating bottles of water.
- Serving Utensils: Stephanie Youst- Giannini will be donating plates, napkins, and cutlery.
- Stephanie Youst-Giannini has requested estimates from several places.
- Stephanie Youst-Giannini will be picking up food on the day of the event.
- Ashlea Wentzel ordered gift card holders.
- Prizes will be ordered.

The next meeting will be May 1, 2023 in the JIS Commons at 5pm.

The meeting adjourned at 5:47 pm.

Respectfully Submitted,

Paula Rosser, Secretary