

Johnstown

Parent Teacher Organization Inc.

Johnstown Elementary & Johnstown Intermediate



October 3, 2022

5 pm

JES Commons

Executive Board Members:

Ashlea Wentzel, President

Stephanie Youst-Giannini, Vice President

Marci Parpart, Treasurer

Paula Rosser, Secretary

Marcie Wilson, JES Principal

Janet Smith, JIS Principal

Members & Guests:

Melissa DeHart, Dean of Students

Taryn Stover

Nicole Lightle

Amanda Knicely

Call to Order

- The meeting was called to order at 5:09 pm by Ashlea Wentzel.

President's Report

- Ashlea Wentzel updated us with the total from the Walk-a-Thon was \$29,322.06 with a total net profit of approximately \$26,000.
- Ashlea Wentzel informed us that GetMovinFund closed out the online account on Saturday October 1 for the total of \$20,376.75 for online donations and usually receive the check around mid-October. Ashlea Wentzel will inform everyone once she receives the check for the online donations.
- Ashlea Wentzel informed us that the GetMovin Crew fee was \$450.00.

Vice President's Report

- Stephanie Youst-Giannini informed us that she was waiting on an estimate from Giant Eagles for holiday cookies and drinks. Giant Eagle provides 10 packs instead of singles and sugar top instead of iced cookies.
- Stephanie Youst-Giannini decided on purchasing packaged Oreo holiday cookies (2 cookies per package) and juice boxes after researching the Student Handbook which states they must be factory sealed and individually wrapped. Will cost approximately \$500 for Halloween snacks. Oreos are gluten-free and peanut-free. PTO will be checking for any chocolate allergies or other allergies.
- Stephanie Youst-Giannini announced that Amanda Knicely will be the chairperson for the Art Show. She sent Amanda a list from the Parents Forms to reach out for donations and assistance.

Secretary Report

- Paula Rosser reviewed the August 1, 2022 meeting minutes
- Paula Rosser reviewed the September 6, 2022 meeting minutes. Corrections to be made were to add last names to all entries of Executive members.

Motion: Ashlea Wentzel moved to approve the August 1, 2022 meeting minutes as submitted. Stephanie Youst-Giannini seconded the motion. All votes were in favor of the motion. The motion carried.

Motion: Ashlea Wentzel moved to approve the September 6, 2022 meeting minutes as submitted with corrections as stated. Stephanie Youst-Giannini seconded the motion. All votes were in favor of the motion. The motion carried.

Treasurer Report

- Marci Parpart informed us the total expenses for Walk-a-Thon were approximately \$7,650 which was under the budgeted \$10,000. Expenses were Family Entertainment \$5,300, Kona Ice \$1,650, and Bandanas \$700. Busing, DJing, and water bottles were at no cost.
- Marci Parpart reviewed the Projected Annual Budget worksheet. The projected yearly income \$43,202, and the projected yearly expenses \$14,000, leaving \$29,000 as the total projected annual budget.
- The official financial report is attached to the minutes for reference.

Motion: Ashlea Wentzel moved to approve the Projected Annual Budget for 2022-2023 school year. Stephanie Youst-Giannini seconded the motion. All votes were in favor of the motion. The motion carried.

Financial Report:

JES:	\$1,693.36
General:	\$1,524.36
<i>OVERALL:</i>	<i>\$3,217.72</i>

Principal's Report

- Mrs. Marcie Wilson
 - Marcie Wilson informed us that the Halloween parties for JES will be held on October 28th.
 - Marcie Wilson requested \$100 for the Art Teacher to purchase medium weight matte paper for each student through School Specialties for the Art Show.
 - Marcie Wilson requested \$100 for pizza for the Fireman's Prevention Committee for the October 10th field trip to the Fire Station for both JES and JIS.
 - Marcie Wilson informed us that Red Ribbon Week will be the last week in October but because of funds, there will be no purchases needed.

Motion: Ashlea Wentzel moved to approve \$100 for the estimated cost for Art Show paper. Stephanie Youst-Giannini seconded the motion. All votes were in favor of the motion. The motion carried.

Motion: Ashlea Wentzel moved to approve \$100 for the estimated cost for pizza for the Fireman's Prevention Committee. Stephanie Youst-Giannini seconded the motion. All votes were in favor of the motion. The motion carried.

- Mrs. Janet Smith
 - Janet Smith was checking on the status of the microwave. Ashlea Wentzel stated that she was waiting for funds before ordering microwave for JIS and will order now since we have the funds available.
 - Janet Smith informed that the Fall / Halloween parties for JIS will be held on October 28th.

Holiday Parties: Fall / Halloween

- JES and JIS Halloween parties will be on October 28th, 2022.
- PTO will be providing individually wrapped cookies and juice box for each student.
- Stephanie Youst-Giannini is currently waiting on estimates from Giant Eagle and looking into other alternatives.

Art Show

- The student Art Show will be held on December 8th at JES.
- JES and JIS will be doing a student showcase and the art teachers will be selecting what will be going into the show.
- Ashlea Wentzel will assist in ordering and purchasing the paper needed for the Art Teachers.
- Ashlea Wentzel will be contacting the choir director to see if the choir will be able to come and sing carols.
- The PTO will be providing hot chocolate, cookies, water, a craft, and Santa selfie-station.
- Stephanie Youst-Giannini has elected Amanda Knicely as the chairperson for this event.
- Amanda Knicely will reach out to interested parents to secure donations and assistance for the event.

The next meeting will be on November 7, 2022 in the JIS Commons at 5pm.

The meeting adjourned at 5:33 pm.

Respectfully Submitted,

Paula Rosser, Secretary