



Johnstown Elementary School  
200 Leafy Dell Road  
Johnstown, Ohio 43031

Roben Wagoner, Principal  
Amanda Douglass, Dean of Students  
740-967-5461

August 2024

Dear Johnstown Elementary Families,

I am so honored to serve this community as principal of Johnstown Elementary School. This is my thirty-seventh year in education and twenty-first year as a principal. Last year was my first year at Johnstown Elementary and it is truly an amazing place to learn and grow. I am blessed and humbled to have the opportunity to work with this amazing staff, awesome students, and supportive parents. I truly feel this is the best job in the world! [Click here](#) for a video message from me.

As we begin the 2024-2025 school year, I want to communicate important information to you. Please note the following:

**Open House:** Johnstown Elementary Open House will take place on Monday, August 12th.

- Students whose last names begin with the letters A-K will visit the school from 5:30 - 6:15 PM.
- Students whose last names begin with the letters L-Z will visit the school from 6:15 - 7:00 PM.

Students can meet their teacher during the open house. Representatives from the Community Bus Service will be available for any questions regarding bus routes. Dismissal cards, necessary for picking a student up through the carline, will be distributed from each homeroom during Open House. Nametags, which students will wear in the first days of school, will also be available for pickup in the homeroom.

**Homeroom Assignments and Required Forms:** Please make sure you have completed the forms updates in [PowerSchool Parent Portal](#) (even if you just recently enrolled these forms must be completed annually.) [Click here](#) for step by step directions to update all of the online forms. I will be checking these daily. Beginning August 7th, I will start sending emails to parents with teacher assignments for those that have completed all forms. Please be patient with me as that potentially will mean almost 500 emails. If you don't complete the forms prior to August 12th we will have you complete them at our open house and then give you the teacher assignment. Those who complete them after 5 PM on August 11th will get their assignment at our open house as I will be in meetings on the 12th.



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**Breakfast and Lunch:** For menus and food service needs, including payment through the Meal Magic Family Portal, click [HERE](#). All electronic payments for food service must be made through the [Meal Magic Family Portal](#). We encourage creation of a Meal Magic account, which allows you to view balances, see account and purchase histories, make deposits, transfer money among family members and set parental controls.

**School Supplies:** This year the school district will bulk purchase all school supplies, so you will only need to make sure your child has a backpack (no wheels).

**First Day of School:** The first day of school for students in grades 1-3 will be on August 14th. Kindergarten students will have a split schedule for their **first three days** of school. Only kindergarten students with last names A- G will attend on Wednesday, August 14th. Only kindergarten students with last names H-O will attend on Thursday, August 15th. Finally, students with last names P-Z will attend on Friday, August 16th. All kindergarten students will attend on Monday, August 19th. This will allow us to get to know the students in small groups and be less overwhelming for them.

**Arrival and Dismissal:** Students should not arrive at the building until 8:10 a.m. Car riders will remain in cars until it is time to enter the building each morning. Walkers will enter through the Commons door near the playground. Bus riders will remain on buses until 8:10 a.m. [Click here to view arrival and dismissal procedures.](#)

In order for school staff to better assist students at arrival time, students are asked to wear name tags the first three days of school. The name tags will be provided at Open House. Due to parking limitations and the safety of students, only kindergarten parents that wish to do so may walk their child to the classroom on the first day of school.

**Johnstown Elementary School:** This year we will welcome some new staff members:

Kindergarten: Ms. Lehman

EL Teacher: Ms. Conley

Building Substitute: Mrs. Myers

Student Attendant: TBD



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If you have any questions, comments or concerns please reach out to me. I look forward to serving this amazing community and seeing everyone soon!! 2024-2025 is going to be a great school year!

Together We Learn,

*Mrs. Wagoner*

Mrs. Roben Wagoner, Principal