

Johnstown

Parent Teacher Organization Inc.

Johnstown Elementary & Johnstown Intermediate



December 4, 2023

5 pm

JES Commons

Executive Board Members:

Ashlea Wentzel, President (absent)
Amanda Knicely, Vice President
Jasmine Gentry, Treasurer

Paula Rosser, Secretary
Roben Wagoner, JES Principal
Ben Jagger, JIS Principal

Members & Guests:

Amanda Douglass, JES Dean of Students
Ashley Clark
Meredith Harrison
Diana Camden
Taryn Stover

Donny Barnard
Jenny Cartwright
Ashlee Taylor
Harlie Layne

Call to Order

- The meeting was called to order at 5:11 pm by Amanda Knicely.

President's Report

- Update on Winter Art Show
 - Meredith Harrison informed that all Artwork was due Friday and still waiting for a few.
 - Meredith Harrison informed us that Kroger will be donating hot cocoa and half of the chocolate milk, and teachers will be donating cookies for the event. Dairy-free options will be available.
 - Meredith Harrison informed us that volunteers are still needed for set up and tear down.
 - Meredith Harrison informed us that Donny Barnard and staff will handle the hot cocoa bar.
 - Meredith Harrison informed us that she will have (2) carafes and JES has (2) carafes for the hot cocoa. Hot cocoa will be premade.
 - Meredith Harrison informed that she needs (3) legal documents for donations. (w9 form)
 - Diane Camden informed us that she has gotten raffle baskets and will be dropping them off during the week prior to the event.
- Update on Winter Class Parties
 - Paula Rosser informed that Ashlea Wentzel ordered all the snacks and drinks for the winter class parties.

- Paula Rosser informed that Oreos, Goldfish crackers, and juice pouches were picked up today, and she will be putting JES snacks in office after the meeting and will deliver snacks to JIS tomorrow.
- Roben Wagoner and Ben Jagger informed us that the Winter Class parties are scheduled on December 15th at JES and JIS.
- Schedule Spring Carnival
 - Paula Rosser asked for any suggestions for dates or any concerns. Ashley Clark mentioned that to get donations for the silent auction, we need to schedule as soon as possible to get donations at the first of the year from businesses.
 - Ben Jagger informed us that the High School Little Mermaid Musical is on March 15-17th, the last basketball game is February 20th, and the first day of Spring sports start on March 14th.
 - After discussion, a tentative date of March 9th was chosen once we confirm with JHS.
 - Ashley Clark, Jessi Miller, and Amanda Postle are both interested in being chairperson for the Spring Carnival.

Vice President's Report

- Update on the Sponsor Shirts
 - Amanda Knicely informed that she has sent out emails but has only received one response.
 - Paula Rosser suggested reaching out to Johnstown Chambers of Commerce for assistance.
 - After discussion, we will reach out for estimates on the cost of shirts and look for sponsors.
- Update on Teacher Conference dinners
 - Amanda Knicely informed feedback and everyone loved the meal and was very appreciative.
 - Amanda Knicely thanked Paula Rosser for her help at JES and Dirkos Pizza for providing a great meal and great customer service.
 - Amanda Knicely announced she will look for meal donations for the February 8th and February 13th teacher conferences.
 - Amanda Knicely informed us the total expenses for JIS & JES conference nights was \$630.64.
- Amanda Knicely cross guards and safety patrol
 - Donny Barnard reached out to the PTO for assistance because he has received many concerns for safety at crosswalks for students.
 - Donny Barnard mentioned he has discussed his concerns with the Superintendent, Johnstown Police, and City Counsel. Crosswalk program helps create a program. Chief Smart will be responsible for the educational part. PTO contact parents for volunteers.
 - Donny Barnard background checks will be advised. Will need to purchase vests and flashers. Donny will investigate Grants available. Need for sidewalks repaired. Roben mentioned Ohio Dept of Transportation will examine and give a safety report.
 - Donald Barnard will reach out to American Legion and organizations to help us with our partnership. Chambers, Downtown Johnstown, American Legion will help support each other.

Secretary Report

- Paula Rosser reviewed the updated Bylaws and decided to wait until January 3, 2024 meeting to finalize once Ashlea Wentzel was present. Paula Rosser answered questions in regard to Bylaws.
- Paula Rosser asked Roben Wagoner if we could reschedule the Friday teacher shop event due to not getting deliveries until Wednesday and the Art Show Thursday, that would not leave us enough time to sort items beforehand. After discussion, Paula Rosser scheduled the JES teacher shop for Wednesday December 13th.
- Paula Rosser reviewed the November 6, 2023 meeting minutes.

MOTION: Amanda Knicely moved to approve the November 6, 2023 meeting minutes. Diana Camden seconded the motion. All votes were in favor of the motion. The motion carried.

Treasurer Report

- Jasmine Gentry informed us that all the yearly tax documents have been completed and filed.
- Jasmine Gentry informed us that Ashlea Wentzel signed checks that needed signatures and a check to get cash change for the Winter Art Show. Jasmine Gentry will get cash for the Winter Art Show.
- The official financial report is attached to the minutes for reference.

Financial Report:

JES JIS:	\$25,315.92
General:	\$4,664.39
OVERALL:	\$29,980.31

Principals Report: Mrs. Roben Wagener

- Roben Wagener expressed her appreciation for the Teacher Conference dinner and thanked the PTO.
- Roben Wagener announced that the Winter Class parties at JES will be on December 15th.
- Roben Wagener informed us that they will be dressed as blow-up grinch costumes for Grinch Day for the WalkaThon 30, 000 prize.
- Roben Wagener informed us that it's a fun week at JES with an ELF Scavenger Hunt.
- Roben Wagener informed us that the 2nd grade will be going to the Works in late February / March.

Principals Report: Mr. Ben Jagger

- Ben Jagger expressed his appreciation for the Teacher Conference dinner and thanked the PTO.
- Ben Jagger announced that the Winter Class parties at JIS will be on December 15th.
- Ben Jagger informed us that Monday will be PAC JHS choir performance.
- Ben Jagger informed us that the Columbus Childrens Theatre show at the PAC Center is Thursday December 7th. Ben Jagger also informed us that JIS invited the 2nd and 3rd grade also.
- Ben Jagger informed us that next week will be a busy but fun week at JIS.
- Ben Jagger informed us that there will be a yearly Spring Art Show for grades K-12 at JHS in May. More information to come later. This will be the last Winter Art Show.

Dean of Students: Mrs. Amanda Douglass

- Amanda Douglass announced that the Math Night on January 25th, 2024 theme will be Candyland. Each station will be a character (gum drops, candy canes, licorice, Twizzlers, peanut brittle, etc.)

Open Forum:

- Discussion was made about having a Winter Craft Show next year since we will not have a Winter Art Show. Discussion was made about planning these events in early spring after the Spring Carnival.
- An idea for a date to schedule Ideas brainstorm session and craft fair event.

The next meeting will be January 2, 2024 in the JES Commons at 5pm.

The meeting adjourned at 6:25 pm.

Respectfully Submitted,
Paula Rosser, Secretary