

# Application for Teaching

Crooksville Exempted Village School District  
 4065 Ceramic Way, Crooksville, OH 43731  
 740-982-7040 \* FAX 740-982-3551

Indicate Teaching License Level

- Early Childhood PK-3
- Elementary 1-8
- Middle Childhood 4-9
- Adolescence 7-12
- Special K-12

**PERSONAL INFORMATION:**

Name \_\_\_\_\_  
First Middle Last

Address \_\_\_\_\_  
Street City State/Zip

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Additional contact number(s) \_\_\_\_\_

**EDUCATION – Please list most recent first.**

Name of School/College	Field of Study	GPA	Degree/Hours

Official/original transcripts will be required at the time of employment to verify placement on salary schedules.

Type of Certificate/License Held – Subject/Grade	State	Expiration Date

License required at the time of employment.

**TEACHING EXPERIENCE – Please list most recent first.** If offered employment, submit letters of verification from school districts listed below if you have worked 120 days in a school year possibly from different school districts. Verification form will be given to you at time of employment.

Name of School District	Dates From and To	Position Held	Type of Contract

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Please list below any experiences, skills, or qualifications relevant to the position you are applying for; examples: professional experience, coaching/advising, tutoring, volunteer activities, community activities, etc.

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**REFERENCES:**

Name	Position/Relationship	Address	Phone No.

This application will be maintained for a period of two years from the application date. An applicant’s file is considered complete when a resume, completed application, copies of licenses, copies of transcripts, and/or a university career services files are received by the superintendent’s office at the above address.

**BACKGROUND INVESTIGATION AND AFFIDAVIT:**

All potential candidates for employment are hereby notified that a criminal record check, including fingerprints, will be required of you should you come under final consideration for employment. A satisfactory criminal records check is a precondition for employment. Should you be hired, you will be required to submit your fingerprints to the Bureau of Criminal Identification and Investigation. Employment will be “conditional” pending receipt of the results of the BCI/FBI background check. If the criminal records check shows that the applicant has been convicted of, or pled guilty to, any charges which may keep you from being employed by a school district, he/she will not be employed by Crooksville Schools. Likewise, any applicant who fails or refuses to cooperate in a criminal records check will not be employed by Crooksville Schools.

My signature below authorizes Crooksville Exempted Village School District to conduct any investigation necessary to determine my qualifications for employment and authorizes release of information in connection with this application. I have read the information contained in the application carefully and certify that the information I have given is correct and complete. I understand that, if I am employed, false statements on this application shall be considered sufficient cause for dismissal. **Any person who knowingly makes a false statement is guilty of falsification under section 2921.13 of the revised code, which is a misdemeanor of the first degree.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Crooksville Exempted Village School District is an equal opportunity employer fully and actively supporting equal opportunities for all persons, regardless of race, color, religion, sex, age, creed, national origin or disability.