

2025-2026

Student Handbook



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Ohio Cyber Academy Governing Board

Mark Johnson	Board President
Dr. Heather Davis	Board Vice President
Shawn Michael Crosier	Board Member
Charles Morgan	Board Member
Daniel Wilson	Board Member

Board Meeting Date/Place

Place: Jefferson County ESC Board Room

Time: 9:00 am, Second Tuesday of each month

Ohio Cyber Academy Main Office

2023 Sunset Blvd.

Steubenville, Ohio 43952

740-314-4886

info@ohiocyberacademy.org

Overview

Ohio Cyber Academy offers a flexible and innovative online learning experience for students who need an alternative to traditional school settings. We serve a diverse group of learners, including students who may have struggled in other schools, are behind in credits, or simply learn better outside the typical classroom.

Our program uses technology to personalize learning for each student. Every student receives a school-issued laptop, and we provide internet service if needed. Learning is available 24/7, and all instruction is delivered by licensed teachers.

Students are expected to participate in at least 26.25 hours of coursework each week which equates to about 5 hours and 15 minutes a day. Support is provided through regular check-ins by phone or video, as well as communication through calls, texts, emails, home visits, and mailed letters. Families play an active role in the learning process, and our team works closely with them to support student success.

We also welcome students transitioning from homeschooling or other non-traditional backgrounds.

Vision

The Ohio Cyber Academy aims to be a leader in educational innovation, providing cutting-edge opportunities and alternatives that maximize achievement for every learner. We strive to be at the forefront of crafting and delivering exceptional educational experiences.

Mission

The Ohio Cyber Academy is dedicated to implementing and promoting impactful, research-driven teaching and learning practices. Our commitment extends beyond the classroom to meet the diverse needs of students, families, schools, and communities. Through collaborative partnerships and visionary leadership, we aim to create a supportive and inclusive educational environment.

Who We Serve

Ohio Cyber Academy is a Dropout Prevention and Recovery School focused on students in grades 7-12 who are:

- At risk of dropping out or have already left school
- Facing attendance, disciplinary, or emotional challenges
- Managing health or social issues
- Gifted or advanced and seeking a faster path to graduation
- Interested in an alternative to traditional school

Our goal is to help students reach their academic potential and prepare for life after graduation using tools and teaching methods that work for them.

Our Beliefs

We believe students do best when learning is:

- Personalized and flexible
- Based on each student's needs, strengths, and goals
- Supported by technology and innovation
- Built on collaboration between students, teachers, families, and communities

We're committed to helping students grow at a pace that's right for them while preparing them to be lifelong learners and responsible citizens.

Disclaimer

The material covered within this student handbook is intended as a method of communicating to students and parents regarding general school information, rules and procedures and is not intended to either enlarge or diminish any Board policy or administrative regulation. Material contained herein may therefore be superseded by such Board policy or administrative regulation. Any information contained in this student handbook is subject to unilateral revision or elimination without notice.

Enrollment

As an asynchronous, distance learning school, students work independently from home using an online educational program. While our licensed teachers provide support and feedback, live instruction is not offered. Students must be self-motivated and able to manage their learning schedules.

Ohio Cyber Academy is chartered as a Dropout Prevention and Recovery (DOPR) school, which requires that most students enrolled are between the ages of 16- 21 and are at risk of not graduating.

Ohio Cyber Academy's curriculum is designed for at-risk students. At-risk students are:

- Students who experience crises that significantly interfere with academic progress such that they are prevented from continuing in traditional programming.
- Students who are at least one grade level behind their cohort and who wish to focus their education exclusively on an independent online course of study at a pace determined by the student in collaboration with online instructors and staff.
- Students who have been removed from school for disciplinary reasons but who are committed to, and capable of, regaining their focus on academic pursuits in the independent and solitary context of online instruction delivered in their homes.
- Students who are performing at or above grade level, who seek a more challenging curriculum and, in particular, who wish to capitalize upon the enrichment potential of individually paced and independently completed online instruction.
- Students who are already successfully learning at home but whose home schooling would be complemented with Ohio Cyber Academy's comprehensive, formal, and standards-based online curriculum.

Ohio Cyber Academy will not exceed the capacity of the school's programs, classes, grade levels, or facilities. If the number of applicants exceeds capacity, students shall be admitted on a first come, first serve basis as openings become available.

Students Who Have Been Suspended/Expelled from District of Residence

A student who has been suspended or expelled by another public school in Ohio may be temporarily denied admission to the school during the period of suspension or expulsion even if that student would otherwise be entitled to attend the school. Likewise, a student who has been expelled or otherwise removed for disciplinary purposes from a public school in another state and the period of expulsion or removal has not expired may be temporarily denied admission to the school during the period of expulsion or removal or until the expiration of the period of expulsion or removal which the student would have received in the school had the student committed the offense while enrolled in the school. A request may be made for a hearing with the Superintendent to consider factors relevant to the disciplinary action to determine if the suspension or expulsion will be upheld by the Ohio Cyber Academy.

Homeless Youth

When a student loses permanent housing and becomes a homeless child or youth, as defined in 42 U.S.C. 11434a, or when a child who is such a homeless child or youth changes temporary living arrangements, the district in which the student is entitled to attend school shall be determined in accordance with division (F)(13) of section 3313.64 of the Revised Code and the "McKinney-Vento Homeless Assistance Act," 42 U.S.C. 11431 et seq.

Enrollment Procedures

To enroll, parents/guardians must submit the following to the School:

- Completed registration form
- Student's birth certificate
- Photo identification of parent/guardian enrolling the student
- Student's current immunization record (must be presented within fourteen (14) days of enrollment)
- Custody paperwork, if applicable
- Proof of Residency/Address Verification - one (1) of the following in the parent/guardian/student name, showing the complete address, and date:
 - A deed, mortgage, lease, current home owner's or renter's insurance declaration page, or current real property tax bill;
 - A utility bill or receipt of utility installation issued within ninety (90) days of enrollment;
 - A paycheck or paystub issued to the parent or student within ninety (90) days of the date of enrollment that includes the address of the parent's or student's primary residence;
 - The most current available bank statement issued to the parent or student that includes the address of the parent's or student's primary residence;

- Notifications from Social Security and/or Job and Family Services dated within thirty (30) days;
- Notarized affirmation from parent(s) of current resident address.
- Grade Card/Transcript (these will assist in placing your student in the appropriate courses required for graduation)
- Special Education: IEP (Individualized Education Program), ETR (Evaluation Team Report), if applicable
- 504 Plan, if applicable

Non- Discrimination and Equal Access

Ohio Cyber Academy does not discriminate in admissions based on race, religion, creed, color, disability, gender, national origin, economic status or sexual orientation.

Upon admission of a student with a disability, the School will comply with all federal and state laws regarding the education of students with disabilities.

The School will not limit enrollment on the basis of intellectual ability, measures of achievement or aptitude, or athletic ability.

Should the racial composition of the School's enrollment violate a Federal desegregation order, the School shall take corrective measures to comply with desegregation.

Attendance

All schools, regardless of structure, are required to track the number of hours a student participates in educational activities. The language below defines habitual truancy.

Habitual Truancy 2151.022 (B) Ohio Revised Code

The Ohio Revised Code define a student as being habitually truant when a student has:

- 30 consecutive unexcused hours, or
- 42 unexcused hours in a school month, or
- 72 unexcused hours in a school year

Requirements

Participation at the Ohio Cyber Academy is defined by accumulating a minimum of 26.25 hours of combined online and offline hours per week documented by the Ohio Cyber Academy curriculum while completing a minimum of five (5) lessons per week to accumulate the appropriate number of credits towards a diploma. The Ohio Cyber Academy week runs from Sunday morning through Saturday evening. Students are permitted to complete a maximum of ten (10) hours per day of combined online and offline hours and may accumulate hours seven (7) days a week and twenty-four (24) hours a day.

Online Hours

Online classroom hours are any hours documented and tracked by the Ohio Cyber Academy curriculum while logged in and actively completing assignments.

Offline Hours

Offline hours refer to time students spend completing coursework while not actively logged into the online curriculum. These hours are tracked using Activity Logs, which are located under the “Resources” tab in the first lesson of each course, or by submitting a Log Entry (typically the final question in each unit).

Offline activities may include a variety of educational tasks such as:

- Reading assigned materials
- Watching educational videos or documentaries
- Taking notes, outlining lessons, or writing essays
- Researching for class projects or papers
- Completing supplemental worksheets included in lessons
- Participating in required school testing
- Working at an approved job (with prior teacher approval)

Each lesson includes an Activity Log to help students document these learning experiences. While the logs are not required submissions, teachers use them as reference tools to evaluate and approve offline hours based on student progress and performance.

Work Study Hours

To track Work Study hours, students will utilize the same procedures as they would to document offline hours. Work study students document the time that they worked at their job in the last question of the lesson. This time may not overlap with any other offline hours (Activity Logs) or online time (Computer Seat Time). These times require verification by submission of a paystub uploaded as an attachment in the last question. Students may earn up to one hundred and twenty (120) hours per transcript credit of student work experience toward their minimum of nine hundred and twenty (920) required instructional hours. Students must be in good standing with hours and lessons. If at any time a student falls twenty (20) lessons behind, the student will not be permitted to log Work Study hours until the lesson completion deficit is remedied.

Missed Hours

Students are expected to make up any missed hours within one (1) week or work ahead if they anticipate an absence due to a planned event. As an asynchronous online school, Ohio Cyber Academy provides 24/7 access to lessons, allowing students to manage their schedules with flexibility.

Student instructional hours are tracked weekly, beginning Sunday morning and ending Saturday evening. This structure supports consistent engagement while accommodating individual needs and routines.

Year to Date Hourly Totals

Each student/parent/guardian is sent an "Attendance Report" weekly. This report tracks the total number of combined hours the student has accumulated throughout the year and compares it to the number of hours the student should have accumulated as determined by the date of enrollment.

Redoing Assignments

If a student earns a grade below 70% on a lesson but shows a genuine effort, the teacher may allow the student to redo the assignment. A "redo" means the student can revise and resubmit all or part of the lesson to improve the grade.

The decision to allow a redo is made by the teacher, based on whether the student put forth a good faith effort the first time.

Important Notes:

- Redos must be completed before the course is finalized and grades are submitted.

Automatic Withdrawal

If a student fails to participate in seventy-two (72) consecutive hours of learning without a legitimate excuse, the student will be withdrawn according to the Ohio Cyber Academy procedures. It is the responsibility of the student and parent/guardian to enroll the student in their home district immediately upon notification of withdrawal.

Truancy Procedures

Families will receive notification after Three (3), Six (6+), and Nine (9+) days of inactivity. These alerts will be sent out Monday, Wednesday, and Friday mornings.

Attendance Intervention Plan (AIP)

An Attendance Intervention Plan will be scheduled after six (6) consecutive school days of inactivity or after forty-two (42) total hours behind within a thirty (30) day period, or seventy-two (72) total hours behind within the school year.

Truancy Charges

- If significant progress has not been made as outlined in the individual attendance plan for each student, charges may be filed.
- Nothing in this attendance policy shall prohibit or restrict the school from initiating legal action against a student and parent for failure to follow the attendance policy at any time (within the provisions of the law).

The Ohio Department of Education will be notified whenever a student meets the definition of habitual truant and notice to the family is sent, when the student has been absent without legitimate excuse for the number of hours to qualify as habitual truant, when a student is adjudicated an unruly minor in juvenile court as a result of being a habitual truant, and when an

attendance intervention plan has been developed for a student. Please reference Ohio Revised Code for specific legal references regarding truancy.

Parent/Guardian Responsibilities

Choosing to enroll a student in a virtual or E-school environment, such as Ohio Cyber Academy, is a meaningful educational decision that requires strong parent or guardian commitment. Parents are expected to ensure their student attends school daily, follows attendance procedures, and stays on track with academic responsibilities.

Parents play a key role in supervising their student's learning at home. To support this, each parent is provided with a login to access real-time updates on academic progress. Orientation is offered to guide parents on how to use this system, enabling ongoing, informed involvement in their student's education.

Building strong, two-way communication between families and school staff is highly encouraged. Parents are urged to stay connected with teachers and school personnel by sharing suggestions or concerns that can help their student succeed.

Ohio Cyber Academy must have up-to-date contact information for a parent or guardian at all times. The school communicates through email, text, U.S. Mail, and phone. It is the responsibility of the parent/guardian and student to review and respond to all communication in a timely manner.

Assessment/Testing

All students must participate in the required state testing. This is a requirement for graduation.

Ohio Cyber Academy students take the following state-mandated tests:

- STAR Testing will be administered to students two (2) times a year to monitor progress and determine educational mastery levels. These tests help the staff to determine instructional needs.
- End of Course (EOC) tests will be administered at the end of each semester. Students will be scheduled for EOC tests for classes they have completed or nearly completed.
- ACT assessments are used by colleges and universities in admissions decisions. Ohio Cyber Academy offers the ACT one time at no cost to students in 11th grade.

All state testing must be completed in person. All students must participate in the required state testing. Per House Bill 66, Section 3314.26 ORC, students who fail to participate in required testing two (2) consecutive years will not be permitted to attend any online school in Ohio.

Classroom tests/course tests may also be given to students to assess progress and assign grades.

Resources

Education Specialists

Education Specialists are key support figures for students at Ohio Cyber Academy. They serve as the primary point of contact, offering consistent guidance and communication throughout the school year. Their responsibilities include monitoring weekly engagement, tracking lesson completion, and providing timely feedback and encouragement.

In addition to academic support, Education Specialists assist students and families in developing personalized educational plans aligned with individual goals. They also help students navigate the virtual learning platform and stay informed about testing, school updates, and other important information. Through ongoing support and motivation, Education Specialists play a vital role in helping students succeed in an online learning environment.

Conferences

Conferences may be requested by students, parents, or school staff when additional support or communication is needed. Common reasons for a conference include:

1. The student is not maintaining passing grades or meeting performance expectations.
2. The student is not meeting behavior expectations.
3. A staff member identifies a need for discussion regarding the student's progress or well-being.

Conferences can be conducted by phone, virtually, or in person, depending on what is most convenient for all parties. Ohio Cyber Academy encourages families to reach out to staff with questions, concerns, or requests for additional information. Parents may contact the school office to schedule a conference at a mutually convenient time.

Section 504

Ohio Cyber Academy shall comply with all civil rights laws and non-discrimination laws. Such laws include, but are not limited to, the U.S. Constitution, the Ohio Constitution, the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, The Civil Rights Act of 1964, and the Age Discrimination in Employment Act of 1967.

For more information or assistance regarding Section 504s, please contact us at info@ohiocyberacademy.org.

Special Education

In accordance with the Individuals with Disabilities Education Act (IDEA), Ohio Cyber Academy is committed to locating, identifying, and evaluating all students with educational disabilities who are enrolled in the school. This process is known as Child Find.

Parents are encouraged to contact school staff at any time to discuss concerns about their child's learning or development. If a student qualifies for special education services, they will be assigned an Intervention Specialist who provides support aligned with the student's

Individualized Education Program (IEP). IEPs are reviewed and updated annually to reflect student progress and changing needs.

For more information or assistance regarding special education services, please contact us at info@ohiocyberacademy.org.

Guidance

Ohio Cyber Academy is committed to supporting students in both academic achievement and future planning. Our staff manages all aspects of student scheduling, including course placements, changes, additions, and withdrawals. Each student is placed in courses that align with their individual needs and are required to meet Ohio graduation standards.

Students who wish to request a schedule change must contact Ohio Cyber Academy staff directly. In addition to scheduling, the staff is responsible for addressing all graduation-related questions and conducting the final review of each student's eligibility for graduation.

In addition to graduation tracking, students are provided with academic support, including career focus and planning. Students will be assisted with the college admission process, the FAFSA, scholarship opportunities, and college admission testing.

Career Advisory

Career counseling will be provided to all students. Each student will be required to create an Individual Career Plan.

Career Tech

11th and 12th grade students have the option of completing their academic core classes with Ohio Cyber Academy and their electives (lab work) at a local vocational school.

Students may choose to participate in a career-technical program either full-time or part-time.

- Full-time students will withdraw from Ohio Cyber Academy and re-enroll in their home district upon acceptance to a local joint vocational school.
- Part-time students will continue their academic coursework through Ohio Cyber Academy while attending a career-technical lab program at the vocational school. *Please note: transportation is not provided for the part-time option.*

College Credit Plus (CCP)

Through College Credit Plus, students may earn college credit in high school free of charge. Credit will count for both high school and college credit. Students enrolled in Ohio Cyber Academy courses in addition to CCP coursework must log into their Ohio Cyber Academy account at least once a week to avoid truancy.

An intent form needs to be completed and turned into the Ohio Cyber Academy's main office by April 1st of the school year prior to participation in the program. At this point, students and

their families should contact colleges of their choice to gather information about applications and acceptance into their College Credit Plus program.

Prior to class attendance contact Ohio Cyber Academy info@ohiocyberacademy.com to fit the class into your schedule and determine credit. One high school credit will be earned per three (3) college credits and fewer than three (3) college credits will be pro-rated. Students who participate in College Credit Plus and fail a course or withdraw from a course outside of the college's determined drop date are responsible for payment of the course.

Repeating A Course

Students are permitted to repeat failed courses in subsequent school years. Both the repeated course and the original course will be maintained on the high school transcript.

Technology

Computer Use

Students will be permitted to use the school's computers only to conduct business related to the management or instructional needs of the school or conduct research related to education consistent with the school's mission or goals.

The school's computers meet the following federal Children's Internet Protection Act requirements:

1. Technology protection measures have been installed and are in continuous operation to protect against internet access by both adults and students to visual depictions that are obscene, child pornography or, with respect to the use of the computers by students, harmful to students.
2. The on-line activities of students are to be monitored by the parent or guardian.
3. Access by students to inappropriate material on the internet and World Wide Web is denied.
4. Procedures are in place to help ensure the safety and security of students when using electronic mail, chat rooms and other forms of direct electronic communications.
5. Unauthorized access, including so-called "hacking" and other unlawful activities by students on-line is prohibited.
6. Unauthorized disclosure, use and dissemination of personal information regarding students are prohibited.
7. Measures designed to restrict students' access to materials harmful to students have been installed.

The school retains ownership of its computers, hardware, software and data at all times. All communications and stored information transmitted, received, or contained in the school's information system is the school's property and is to be used for authorized purposes only. Use of school computers or software for unauthorized purposes is strictly prohibited.

Students are not to use the computers for commercial use, political use, financial gain, or any illegal activity. Students must not use the computers to encourage the use of alcohol, drugs, tobacco, or to promote unethical practices or any activity prohibited by law or Board Policy. Students are not to use profanity, obscenity, or other language which may be offensive to others in computer transmission. Students are not to transmit material that is threatening, obscene, disruptive, or sexually explicit or that could be construed as harassment or disparagement of others based on their race, national origin, citizenship status, sex, sexual orientation, age, disability, religion, or political beliefs. Students are not to place copyrighted material on the computer without the author's permission. Students are not to make their personal home address or phone number and those of other students or colleagues public on the computer. To maintain system integrity, monitor network etiquette, and ensure that those authorized to use the school's system are in compliance with Board policy, administrative regulations and law, school administrators may routinely review user files and communications. Files and other information, including E-mail, sent or received, generated or stored on school computers are not private and may be subject to monitoring. By using the school's system, individuals consent to have that use monitored by authorized district personnel. The school reserves the right to access and disclose, as appropriate, all information and data contained on the school's computers. Students who violate Board policy, administrative regulation, shall be subject to discipline up to and including expulsion and/or revocation of school's system access up to and including permanent loss of privileges. Violations of the law will be reported to law enforcement officials.

Fees and Fines

The Ohio Cyber Academy is a public school and does not charge tuition. Students are provided a Chromebook free of charge. Materials that are part of the basic educational program are provided without charge to a student. A student is expected to provide his/her own supplies of pencils, paper, erasers and notebooks and may be required to pay certain other fees or deposits.

Charges will be imposed for loss, damage, or destruction of school apparatus, equipment and for damage to school property. Students using school equipment can be fined for excessive wear and abuse of equipment. Failure to pay fines, fees, or charges will result in the withholding of grades and credits. Please see the main office for instructions.

Technology and Internet Acceptable Use

The use of technology and computer resources at the School is a revocable privilege. Failure to abide by this policy may render you ineligible to use the School's computer facilities and may bring additional disciplinary action.

All users are expected to use the technology available at the School in a manner appropriate to the School's academic and moral goals. Technology includes, but is not limited to, cellular telephones, beepers, pagers, radios, CD/MP3/DVD players, video recorders, video games, personal data devices, computers, other hardware, electronic devices, software, Internet, email, and all other similar networks and devices. Users are expected to be responsible and use

Technology to which they have access appropriately. Obscene, pornographic, threatening, or other inappropriate use of Technology, including, but not limited to, email, instant messaging, web pages, and the use of hardware and/or software which disrupts or interferes with the safety and welfare of the School community is prohibited, even if such uses take place after or off School property (i.e., home, business, private property, etc.).

Failure to adhere to this policy and the guidelines below will result in disciplinary action as outlined in the Student Code of Conduct.

Unacceptable uses of Technology/Internet include but are not limited to:

1. Violating the conditions of federal and Ohio law dealing with students' and employees' rights to privacy; trespassing in others' folders, work, or files; copying other people's work or attempting to intrude onto other people's files; or using other users' email addresses and passwords.
2. Using profanity, obscenity, or other language which may be offensive to another user; sending messages with derogatory or inflammatory remarks about an individual's race, sex, age, disability, religion, national origin, or physical attributes via the Internet or Technology; bullying, insulting, intimidating, or attacking others; or transmitting any material in violation of federal or state law.
3. Accessing profanity, obscenity, abusive, pornographic, and/ or impolite language or materials; accessing materials in violation of the Student Code of Conduct; or viewing, sending, or accessing materials that you would not want instructors and parents to see. Should a student encounter any inappropriate materials by accident, he/she should report it to his or her instructors immediately.
4. Violating copyright laws by illegally downloading or installing music, any commercial software, shareware, or freeware. You are required to strictly comply with all licensing agreements relating to any software. All copyright laws must be respected.
5. Plagiarizing works through the Internet or other Technology. Plagiarism is taking ideas of others and presenting them as if they were original to the user.
6. Damaging Technology devices, computers, computer systems, or computer networks (for example, by the creation, introduction, or spreading of computer viruses, physically abusing hardware, altering source codes or software settings, etc.).

The School will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms. The School will also educate students on cyberbullying awareness and response.

Personal Communication Devices

Students will not possess personal communication devices, such as cellular phones when participating in school required face-to-face meetings such as testing, etc. A "personal communication device" is a device that emits an audible signal, vibrates, displays a message or otherwise summons or delivers a communication to the possessor.

Code of Conduct

Students are responsible for conducting themselves properly, in accordance with the policies of the School and the lawful direction of staff. The School has the responsibility to afford students certain rights as guaranteed under federal and state constitutions and statutes.

Student Rights and Responsibilities

The Ohio Cyber Academy rules and procedures are designed to allow students to be educated in an alternative environment. All students are expected to follow staff member's directions and to obey all school rules.

Adult students (age 18 or older) must follow all School rules and are encouraged to include their parents in their educational program.

Student Code of Conduct

The School has authority and control over a student when on site, at any school related activity, regardless of time or location and while being transported in school-provided transportation. Students will be subject to discipline including, suspension, expulsion, denial and/or loss of awards and privileges and/or referral to law enforcement officials for the following, including but not limited to:

- Assault
- Hazing, harassment, intimidation, bullying or menacing
- Coercion
- Violent behavior or threats of violence or harm
- Disorderly conduct, including disruption of the school environment
- Bringing, possessing, concealing, or using a weapon
- Vandalism/Malicious Mischief/Theft
- Sexual Harassment
- Use of tobacco, alcohol, or drugs, including drug paraphernalia
- Use or display of profane or obscene language
- Truancy
- Open defiance of a staff member's authority, including persistent failure to comply with the lawful directions of teachers or school officials.
- Violation of law, Board policy, administrative regulation, school, or classroom rules.

Dress and Grooming

The School's dress code is established to promote appropriate grooming and hygiene, prevent disruption and avoid safety hazards. This code is in effect when students of Ohio Cyber Academy meet in person with school personnel. Students who represent the School in a voluntary activity may be required to meet additional dress and grooming standards and may be denied the opportunity to participate if those standards are not met.

Appropriate Content in Student Writing

Virtual learning encourages creativity and self-expression, particularly through writing assignments that ask for personal reflections, opinions, and reactions. While students are given flexibility in how they express their thoughts, it is essential that all written content remains respectful and appropriate.

Students should avoid writing anything that could be interpreted as threatening, harmful, or abusive toward others—whether through words or implied actions. References to firearms, drug use, physical harm, or any other violent or disruptive subject matter will be taken seriously, regardless of the writer's intent. Such content will be reported to school officials for review and may prompt an investigation.

Any disciplinary or follow-up actions will be determined at the discretion of Ohio Cyber Academy administration.

Plagiarizing

Plagiarizing is a serious offense. Teachers can search all written work for proof of using material created by others. A student who plagiarizes will be assigned a zero on any lesson or part of that is assessed as being plagiarized. A repeated offense could result in the failure of the course.

Artificial Intelligence (AI)

You may use AI programs (e.g. ChatGPT) to help generate ideas and brainstorm. However, you should note that the material generated by these programs may be inaccurate, incomplete, or otherwise problematic. You may not submit any work generated by an AI program as your own. If you include material generated by an AI program, it should be cited like any other reference material (with due consideration for the quality of the reference, which may be poor). Use of these tools are considered cheating and subject to the Student Code of Conduct.

Discipline/Due Process

A student who violates the Student Code of Conduct shall be subject to disciplinary action. A student's due process rights will be observed in all such instances, including the right to appeal the discipline decisions of staff and administrators.

Ohio Cyber Academy uses a range of disciplinary options to address student behavior. These may include, but are not limited to:

- Counseling by teachers or administrators
- Suspension
- Expulsion
- Loss of privileges
- Loss of honors or awards

Disciplinary actions are based on the nature and seriousness of the offense. The student's age and history of behavior will also be taken into account before deciding on a suspension or expulsion.

In addition, when a student commits substance abuse, drug or drug paraphernalia, alcohol- and/or tobacco-related offenses or any other criminal act, he/she may also be referred to law enforcement officials. Violations of the district's weapons policy, as required by law, shall be reported to law enforcement.

Curriculum

Ohio Cyber Academy utilizes a comprehensive, research-based curriculum as the foundation of its academic program. Our curriculum is designed based on current research in teaching practices, cognitive science, and subject-specific methods. The curriculum aligns with Ohio's state learning standards and integrates evidence-based instructional strategies to support all learners—especially those at risk of dropping out.

Our flexible, online courses allow students to progress at their own pace while receiving personalized guidance and feedback from licensed teachers. Students can access the curriculum from our Ohio Cyber Academy website and click on the student login button.

Credit Flexibility

Ohio Senate Bill 311 provides students the opportunity to earn high school credit through alternative methods by utilizing a Credit Flexibility Plan. This option is designed for students who demonstrate the ability, interest, maturity, and personal responsibility to pursue high school credit by demonstrating competency in a subject area outside of traditional coursework.

The purpose of the Credit Flexibility Plan is to empower students to plan their own learning, including setting learning objectives and outlining a plan to achieve them. This personalized educational approach allows students to identify, acquire, and demonstrate mastery in a content area aligned with Ohio's Academic Content Standards in order to earn graduation credit.

Credit Flexibility is considered an alternative learning experience, based on demonstrated competency rather than seat time or traditional grades.

Important notes:

- Ohio Cyber Academy is not responsible for developing Credit Flexibility Plans for students nor for any costs incurred by students participating in such plans.
- Students seeking credit through this option must complete a detailed application that outlines learning goals and expectations.
- Prior approval must be obtained from both Ohio Cyber Academy administration and the Governing Board before beginning any Credit Flexibility activity.
- Students must adhere to the agreed-upon timeline and meet measurable standards specific to their individual Credit Flexibility Plan.

Graduation

Ohio Cyber Academy will issue diplomas. The student does not participate in their home district's graduation ceremony. Normally, a student will complete graduation requirements in four (4) years. To receive a diploma and graduate, a student must pass all State-mandated assessment/tests, meet the school requirements for basic coursework, and earn the total number of minimum credits.

To earn a diploma from Ohio Cyber Academy, students must meet the requirements and standards adopted by the State of Ohio and the Ohio Cyber Academy Governing Board. The parents and students have the responsibility for tracking and completing courses necessary for graduation to be verified by school officials.

Graduation Course Requirements

(Established by the Ohio Department of Education)

Subject Area	Credits Required	Additional Details
English/Language Arts	4	—
Mathematics	4	Must include 1 credit in Algebra II or its equivalent
Science	3	Must include: • 1 credit in physical science • 1 credit in life/biological science • 1 credit in advanced study science
Social Studies	3	Must include: • ½ credit in American History • ½ credit in Government • ½ credit in World Studies
Health	½	—
Physical Education	½	May be waived with 2 full seasons of qualifying extracurriculars; must be replaced with a ½ credit (60 contact hours) course
Financial Literacy	½	Can be used in place of a one-half credit elective OR A one-half credit of math
Electives	5	Must include: • ½ credit in Economics/Personal Finance • 1 credit in Fine Arts (grades 7–12) Other electives may include: • Foreign Language • Fine Arts • Business • Career-Technical Science • Family and Consumer Science • Technology • Agricultural Education

		• Additional core academic courses beyond minimum requirements
--	--	--

20 Total Credits Required

****If you intend to graduate before your junior year, you must apply through your Ohio Cyber Academy Administration and meet all Ohio State Graduation requirements and administrative approval.**

Pathways to Graduation

You are eligible to graduate under your graduation cohort year's requirement.

Classes of 2023 and Beyond: Earn at least twenty (20) credits in the specified subjects, take required tests, then show **competency** and **readiness**.

- **Show Competency:** earn a competency score of **684** or higher on Ohio's high school Algebra I and English II tests. Students who do not show competency on one or both tests will be offered additional support and must retake the tests at least once. **If testing is not your strength**, there are three additional ways to show competency after taking the tests at least twice each:
 - The Ohio Means Jobs Seal is a Graduation Pathway for students to earn their diploma by demonstrating specific professional skills required for success in the workplace. Students must work with at least three experienced and trusted mentors who validate the demonstration of these skills in school, work or the community; as well as, earn twelve (12) points from State of Ohio recognized industry credentials. The twelve (12) points are completed through various online trainings, preferably based upon student interest, but could be assigned based upon need. These trainings are of no cost to the student, unless multiple redos are required for passage.
 - Enlist in the military.
 - Complete college coursework - earn credit for one college-level math and/or college-level English course through CCP.

***Beyond competency scores in English II and Algebra I, all students will test in Geometry, Biology, American Government, and American History. State law dictates that these exams must be taken by all students in the graduating class of 2023 and beyond. Proficient scores of 700 or higher on these tests may help with earning required seals.**

- **Show Readiness:** earn two of the following diploma seals, choosing those that line up with your goals and interests. These seals give you the chance to demonstrate academic, technical, and professional skills and knowledge that align to your passions, interests, and planned next steps after high school.

At least one of the two seals must be Ohio-designed:

- OhioMeansJobs Readiness Seal (Ohio)
- Industry-Recognized Credential Seal (Ohio)
- College-Ready Seal (Ohio)

- Military Enlistment Seal (Ohio)
- Citizenship Seal (Ohio)
- Science Seal (Ohio)
- Honors Diploma Seal (Ohio)
- Seal of Biliteracy (Ohio)
- Technology Seal (Ohio)
- Community Service Seal (Local)
- Fine and Performing Arts Seal (Local)
- Student Engagement Seal (Local)

Grade Point Average

To calculate a grade point average (G.P.A.) assign a weighted point value to each course grade and divide it by the total number of credits. For partial-credit courses, use the fractional value of the grade. For example, a half credit course with the earned grade of a C would be $.5 \times 2 = 1$. Then add this to the other grades earned for the total points earned.

This total is then divided by the total credits earned to determine the G.P.A. This can be done by grading period, semester, and year or for a series of school years.

Grading /Report Cards

The Ohio Cyber Academy report cards are available online through our online curriculum. Parents will be issued a username and password to and instructed on how to access the student's grades.

Promotion, Retention, and Placement of Students

- A student shall be promoted from one grade to the next based on academic, social and emotional development.
- Exceptions may be made when, in the judgment of the professional staff, such exceptions are in the best educational interest of the student involved.
- A decision to retain a student will be made only after prior notification and explanation to the student's parents.
- The final decision will rest with the school administration.
- Students in grades 7-12 will be promoted or retained in accordance with state and district graduation requirements.

Federal Notices

The following notices are provided in accordance with federal law. While they may be lengthy and technical in nature, they are included to ensure Ohio Cyber Academy remains in full legal compliance and that families are fully informed of their rights and responsibilities.

Notice for Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Ohio Cyber Academy, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your student's education records. However, Ohio

Cyber Academy may disclose appropriately designated “directory information” without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the school district to include this type of information from your student’s education records in certain school publications such as Honor roll or other recognition lists.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories; names, addresses and telephone listings, unless parents have advised the LEA that do not want their student’s information disclosed without their prior written consent.

If you do not want Ohio Cyber Academy to disclose directory information from your student’s education records without your prior written consent, you must notify the District in writing by the end of the second full week from the date of student enrollment.

The Board designates the following as student “directory information”: a student’s name; dates of attendance; date of graduation; awards received.

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over eighteen (18) years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

- The right to inspect and review the student’s education records within forty-five (45) days of the day the School receives a request for access. Parents or eligible students should submit to Ohio Cyber Academy administration a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- The right to request the amendment of the student’s education records that the parent or eligible student believes is inaccurate. Parents or eligible students may ask the School to amend a record that they believe is inaccurate. They should write to the Ohio Cyber Academy administration; clearly identify the part of the record they want changed and specify why it is inaccurate. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interest. A school official is a person

employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA.

**Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901**

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- Consent before student is required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education.
 1. Political affiliations or beliefs of the student or student’s parent.
 2. Mental or psychological problems of the student or student’s family.
 3. Sex Behavior or attitudes.
 4. Illegal, anti-social, self-incriminating, or demeaning behavior,
 5. Critical appraisals of others with whom respondents have close family relationships.
 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers.
 7. Religious practices, affiliations, or beliefs of the student or parents; or
 8. Income, other than as required by law to determine program eligibility.
- Receive notice and an opportunity to opt a student out of:
 1. Any other protected information survey, regardless of funding.
 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law, and
 3. Activities involving collection, disclosure, or use of personal information

obtained from students for marketing or to sell or otherwise distribute the information to others.

- Inspect, upon request and before administration or use:
 1. Protected information surveys of students;
 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 3. Instructional material used as part of the educational curriculum.
- These rights transfer from the parents to a student who is eighteen (18) years old or an emancipated minor under State law.
- Parents who believe their rights have been violated may file a complaint with:

**Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901**

Military Recruitment

The Family Educational Rights and Privacy Act (FERPA) governs how students' education records are handled. The Federal No Child Left Behind Act of 2002 requires that schools provide military recruiters with student names, addresses, and telephone numbers upon request unless specifically prohibited by parents in writing.

GED Policy

Standards for Approving Students to the GED Program, also known as the “Ohio High School Equivalency Diploma.”

In accordance with statute (3301-41-01), the Superintendent of the Ohio Cyber Academy will approve applications for the Ohio High School Equivalency Diploma program under the following circumstances:

The student must be officially withdrawn from the school and be nineteen (19) years of age or older. However, exceptions to the age requirement may be granted as follows.

- An applicant who is eighteen (18) years of age is eligible if the class of which he/she was last a member has graduated or;
- An applicant who has been sworn into active military service in one of the armed forces is eligible if a statement, indicating the date of the swearing-in ceremony, is submitted with the application: or
- An applicant for the GED program who has reached the age of majority (eighteen (18) years old) is eligible with written approval from the superintendent or his/her designee.
- An applicant that has reached the age of sixteen (16) and is ordered by a court official to enroll in the GED program or has written approval from the superintendent or his/her designee and consent from their parent or guardian.

It will be the general policy of the school NOT to approve the application of the Ohio High School Equivalency Diploma program of any student prior to their nineteenth (19th) birthday or until their graduating class has graduated.

Immunization

A student must be fully immunized against certain diseases or must present a certificate or statement that, for medical or religious reasons, the student should not be immunized. Proof of immunization may be personal records from a licensed physician or public health clinic.

Any student not in compliance with Ohio statutes and rules related to immunization may be excluded from school until such time as he/she has met immunization requirements. Parents will be notified of the reason for the exclusion. A hearing will be afforded upon request. Any questions about immunizations or waivers should be directed to Ohio Cyber Academy's main office.

Infection Control

Although HIV, AIDS and HBV are serious illnesses, the risk of contracting the disease in school is extremely low and generally limited to situations where non-contact skin or mouth, eye or other mucous membranes would be exposed to blood, or any body fluids contaminated with blood from an infected person. Since any such risk is serious, however, the school requires that staff and students approach infection control using standard precautions. That is, each student and staff member is to assume all direct contact with human blood and body fluids is regarded as known to be infectious for HIV, AIDS, HBV and/or other infectious diseases.

Media Access to Students

Media representatives may interview and photograph students involved in instructional programs and school activities. Information obtained directly from students does not require parental approval prior to publication.

Parents who do not want their student interviewed or photographed should direct their student accordingly.

School employees may release student information only in accordance with applicable provisions of the education records law and Board policies governing directory information and personally identifiable information.

Military

The FY2012 National Defense Authorization Act (NDAA) (P.L. 112-81) includes a provision (Section 532) to ensure that any student who receives a diploma from a legally operating secondary school or otherwise completes a program of secondary education in compliance with the education laws of the state in which the person resides, including graduates of online charter schools and home schools, are given the same opportunity to enlist in the U.S. Armed Forces as students who graduate from "brick and mortar" high schools. Online charter school and home school students are required to achieve a score of 50 (score subject to change) on the ASVAB. For more information, please go to www.military.com.

Parental Rights and Responsibilities

A student's personal information (name, address, telephone number, social security number) will not be collected, disclosed or used for the purpose of marketing or for selling that information without prior notification, an opportunity to inspect any instrument used to collect such information, and permission of the student's parent(s) or the student, if age eighteen (18) or older. Instructional materials used as part of the school's curriculum may also be reviewed by the student's parent(s).

Photo Release

The Ohio Cyber Academy reserves the right to take pictures and shoot videos to use in our newsletters, documents, publications and the Ohio Cyber Academy website. Parents who do not want their student photographed should direct their student accordingly. The full name, address, phone number, or e-mail address of a student will not be provided on the school website or in a publication. Parents are reminded that posting photos, videos and information about students other than their own on the Internet is a violation of privacy rights. Ohio Cyber Academy does not authorize the posting of individual or small group photos or videos of Ohio Cyber Academy students (other than one's own student) engaged in school sponsored events or activities on any social network site such as Facebook or X.

Program Exemptions

Students may be excused from a state-required program or learning activity for reasons of religion, disability or other reasons deemed appropriate by the school. An alternative program or learning activity for credit may not be provided. All such requests should be directed to the Ohio Cyber Academy administration in writing and include the reason for the request.

Student/Parent Complaints

School Personnel Complaints

A student or parent who has a complaint concerning a classroom/teacher issue should first bring the matter to the appropriate teacher. If the outcome is not satisfactory, a conference with administration may be requested. If the outcome of this conference is not satisfactory, the student or parent may file a written, signed complaint with the superintendent, who will investigate the complaint and render a decision. If the complainant is dissatisfied with the decision of the superintendent, he/she may appeal to the Board in care of the superintendent within ten (10) calendar days following receipt of the superintendent's decision. The superintendent will provide the complainant with necessary Board appeal procedures. Board decisions are final.

Discrimination on the Basis of Sex Complaints

A student and/or parent with a complaint regarding possible discrimination of a student on the basis of sex should contact the Superintendent.

Education Standards Complaints

Any parent of a student attending the school may make an appeal or complaint alleging violation of the school's compliance with an educational standard as provided by the State Board of Education. The complainant should first discuss the nature of the alleged violation with the individual involved. If the complainant wishes to pursue the matter further, he/she will be provided, upon request, a copy of all applicable school procedures.

After exhausting local procedures or forty-five (45) or more days after filing a written complaint with the school (whichever occurs first), any complainant may make a direct appeal to the State Superintendent of Public Instruction.

Students with Disabilities Complaints

A complaint or concern regarding the identification, evaluation, or placement of a student with disabilities or the accessibility of the school's services, activities or programs to a student, should be directed to Ohio Cyber Academy administration.

Students with Sexual Harassment Complaints

Sexual harassment by staff, students, Board members, school volunteers, parents, school visitors, service contractors or others engaged in school business is strictly prohibited in the school. School includes school facilities, school premises and non-school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the control of the school or where the employee is engaged in school business. Sexual harassment of students means unwelcome sexual advances, request for sexual favors and other verbal or physical conduct of a sexual nature. Confidentiality will be maintained. The educational assignments or study environment of the student shall not be adversely affected as a result of the good faith reporting of sexual harassment. Students or parents with complaints not covered by this student handbook should contact the Ohio Cyber Academy administration.

Records

Student Education Records

The information contained below shall serve as the school's annual notice to parents of minors and eligible students (if 18 or older) of their rights, the location and school officials responsible for education records. Notice will also be provided to parents of minor students who have a primary or home language other than English.

Education records are those records related to a student maintained by the school. A student's education records are confidential and protected from unauthorized inspection or use. All access and release of education records with and without parent and eligible student notice and consent will comply with all state and federal laws.

Personally identifiable information shall not be disclosed without parent or eligible student authorization or as otherwise provided by Board policy and law.

Permanent records shall include:

- Full legal name of student;

- Name and address of educational agency or institution;
- Student birth date and place of birth;
- Name of parent/guardian;
- Date of entry into school;
- Name of school previously attended;
- Course of study and marks received;
- Data documenting progress toward successful completion of all required testing;
- Credits earned;
- Attendance;
- Date of withdrawal from school;
- Other information, i.e., psychological test information, anecdotal records, records of conversations, discipline records, IEP's, etc.

Memory aids and personal working notes of individual staff members are considered personal property and are not to be interpreted as part of the student's education records, provided they are in the sole possession of the maker.

Transfer of Education Records

The school shall transfer all requested student education records relating to a particular student to the new educational agency when a request to transfer such records is made to the school. The transfer shall be made no later than ten (10) days after receipt of the request. The school shall retain a copy of the education records that are to be transferred in accordance with applicable Ohio Administrative Rules. Student grades or diplomas may be withheld for nonpayment of fines or fees.

Requests for Education Records

The school shall, within fourteen (14) days of a student seeking initial enrollment in or services from the district, notify the public or private school, education service district, institution, agency, detention facility or youth care center in which the student was formerly enrolled and shall request the student's education record.

Access/Release of Education Records

By law, both parents, whether married, separated or divorced, have access to the records of a student who is under eighteen (18) unless the district is provided evidence that there is a court order, state statute or legally binding document relating to such matters as divorce, separation or custody that specifically revokes these rights. Parents of a minor, or an eligible student (if eighteen (18) or older), may inspect and review education records during regular school hours.

Withdrawal/Transfer from School

No student under the age of eighteen (18) will be allowed to withdraw from school without the written consent of his/her parents and in compliance with State law. A student who withdraws from school shall be reported to the juvenile judge of the county and to the Bureau of Motor Vehicles for suspension of their driver's license, if she/he is under the age of eighteen (18) and

does not enroll in another certified school or is approved for home schooling within five (5) days. Parents must notify the Main Office about plans to transfer their student to another school. School records will be transferred to that school within fourteen (14) days of receiving a records request.

Work Permits

Work permits for Ohio Cyber Academy students will be approved through the Ohio Cyber Academy Administration. Work permits will not be issued to any student who is twenty (20) or more lessons behind in their classes. If at any time the student falls twenty (20) lessons behind Ohio Cyber Academy may revoke the work permit. You must complete ten (10) lessons before you can apply for a work permit. Administration will make the final determination on any Work Permit related issues.

Work Study Program

Students may earn up to four (4) high school elective credits by having gainful employment. Eligible students may count 12.5 hours per week towards their attendance requirement of 26.25 hours per week. Hours will be verified by the submission of a paystub, which can be uploaded as an attachment in each lesson.

New students must first complete ten (10) lessons before they will be enrolled in work study. If at any time a student falls twenty (20) lessons behind, the student will not be permitted to log Work Study hours until the lesson completion deficit is remedied. A Student and Parent/Guardian (if student is a minor) Acknowledgement form must also be on file before the student can begin Work Study.

Administration will make the final determination on any Work Study related issues.

Grading Scale

Ohio Cyber Academy has a standard grading procedure, as well as additional notations that may indicate work in progress or incomplete work. Grades indicate the extent to which the student has acquired the necessary learning. In general, students are assigned grades based upon written lessons and tests, projects, and participation. Each teacher may place a different emphasis on these areas when determining a grade and will inform the students at the beginning of the course. If a student is not sure how his/her grade will be determined, she/he should ask the teacher.

Grading Scale

90-100 A

80-89 B

70-79 C

60-69 D

00-59 F

P-Pass I-Incomplete W-Withdraw

2025-2026 School Calendar



August 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sep 2	First Day of School
Oct 15	Parent/Teacher Conferences
Oct 31	End of 1st Quarter
Nov 26-28	Thanksgiving Break - No School
Dec 22-Jan 2	Winter Break-No School
Jan 19	Martin Luther King, Jr. Day-No School
Jan 23	End of 2nd Quarter
Feb 16	President's Day-No School
Mar 11	Parent/Teacher Conferences
Mar 27	End of 3rd Quarter
Apr 3-6	Spring Break-No School
May 25	Memorial Day-No School
May 29	Last Day/ End of 4th Quarter
Jun 3	Graduation

1st Quarter	Sep 2 - Oct 31	44 days
2nd Quarter	Nov 3 - Jan 23	46 days
3rd Quarter	Jan 26 - Mar 27	44 days
4th Quarter	Mar 30 - May 29	42 days

Total days:	176 days
Total hours:	924 hours

Key		
First and Last Day		No School
End of Quarter		Conferences
Graduation		

February 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Access to Curriculum:	
*Students have access to the curriculum	24 hours a day/7 days a week.
*All student are expected to complete	26.25 hours of work per week.
5 hrs 15 min a day	(Sunday 12:01 am-midnight on Saturday)

Testing:	
STAR (Two times a year)	
Fall	Sep or upon enrollment
Spring	Based off Fall test date
End of Course Exams	
Fall	December
Spring	Mar-May

Contact Us:	
Ohio Cyber Academy	
2023 Sunset Blvd.	
Steubenville, Ohio 43952	
740-314-4886	
info@ohiocyberacademy.org	
(Approved 6/10/25)	



2023 Sunset Boulevard, Steubenville, OH 43952

2025-2026 Ohio Cyber Academy State Testing Calendar

STAR (2 times per year)

- Fall- All students will be tested in September Aug 4 – Dec 19
- Spring-Students will be tested based off the first testing date Jan 5 - May 22

Fall End of Course Exams (all 6 subjects)

- December 1-19, 2025
- DOPR Window is also available if needed: September 15-November 21, 2025

ACT Test

- March 2026

Spring End of Course Exams

- March 23- April 10

